

**Minutes of Regular Board Meeting
of the Panola Charter School
Board of Directors**

June 15, 2026

5:30 p.m.

Panola Charter School

1110 FM 10

Carthage, TX 75633

- I. The meeting was called to order by President, Carlton Shamburger at 5:31 p.m. on Monday, June 15, 2026. Those present were President Carlton Shamburger, Vice President, Todd Malone, and board members Jim Holder, Glenda Clabaugh, and Alan Smith. Secretary, Martin Clark Sr., and board member, Mark Baisden, were not present. Others present were CEO Bud Worley and Business Manager Rhory Howell.

- II. An invocation was given by Glenda Clabaugh and pledge to the American and Texas Flags by Jim Holder.

- III. Consent Agenda:
 - a. Bud Worley reported that the 2025-2026 school year has ended and that Panola Schools is looking forward to the 2026-2027 school year.
 - b. Bud Worley reported that enrollment for the 2026-2027 school year has begun and will continue throughout the summer. As of June 15, 2026, Panola Charter has approximately 20-22 student applicants, TECHS has 88 student applicants, and PECHS has approximately 48-50 student applicants.
 - c. Rhory Howell distributed the May expense report for review.

- IV. Action Items:
 - a. The minutes were read from the previous meeting on May 18, 2026. Jim Holder made a motion to approve the minutes. Glenda Clabaugh seconded the motion. Vice President, Todd Malone and board members Jim Holder, Glenda Clabaugh, and Alan Smith voted in favor. There were no objections, and the motion carried unanimously.
 - b. Bud Worley provided an update regarding STAAR test results and CCMR recognition for Panola Early College High School and Texas Early College High School. Bud Worley reported that both campuses continue to review student performance data and recognize the importance of College, Career, and Military Readiness outcomes. PECHS and TECHS were recognized for their continued efforts in preparing students for academic success, post-secondary opportunities, and future career pathways. No action was required by the Board, as this item was presented for informational purposes only.

- c. Bud Worley presented the proposed 2026-2027 Student Handbook updates for review. The proposed revisions included updates to Valedictorian and Highest-Ranking eligibility requirements, Class Ranking Procedures, procedures for College Courses, and the grading scale for submitted letter grades. Board members were provided with the opportunity to discuss the proposed changes and ask questions regarding student expectations, procedures, and handbook guidelines for the upcoming school year. After explanation and discussion, Glenda Clabaugh made a motion to accept the 2026-2027 Student Handbook with the proposed updates. Alan Smith seconded the motion. Vice President, Todd Malone and board members Jim Holder, Glenda Clabaugh, and Alan Smith voted in favor. There were no objections, and the motion carried unanimously.
- d. Bud Worley presented the proposed 2026-2027 Faculty Handbook updates for review. The proposed revisions included updates to the Personal Paid Leave/Sick Leave section. Board members were provided with the opportunity to review, discuss, and ask questions regarding proposed changes. After review, discussion, and explanation, Jim Holder made a motion to approve the 2026-2027 Faculty Handbook with the proposed updates. Alan Smith seconded the motion. Vice President, Todd Malone and board members Jim Holder, Glenda Clabaugh, and Alan Smith voted in favor. There were no objections, and the motion carried unanimously.
- e. Rhory Howell presented the first reading of the proposed 2026-2027 budget. Rhory Howell explained that the proposed budget includes an increase in anticipated maintenance and repair costs related to HVAC units at Panola Charter School, as well as adjustments for possible new hires and salary considerations. This item was presented for review and discussion only. No action was required.
- f. Bud Worley reported that annual board training is scheduled for July 20, 2026. The training will be conducted by Region VII and will be held at Panola Charter School. This item was presented for informational purposes only. No action was required.
- g. Bud Worley presented the request for five student waiver days for the 2026-2027 school year to be used for staff development. Board members were provided with the opportunity to review, discuss, and ask questions regarding the proposed waiver days. After review and discussion, Alan Smith made a motion to approve the five waiver days for the 2026-2027 school year. Glenda Clabaugh seconded the motion. Vice President, Todd Malone and board members Jim Holder, Glenda Clabaugh, and Alan Smith voted in favor. There were no objections, and the motion carried unanimously.
- h. Bud Worley presented the request for approval of TEKS certification for Panola Schools. The certification confirms that the curriculum and instructional materials used by Panola Schools align with the Texas Essential Knowledge and Skills standards for the required subject areas and grade levels. Board members were provided with the opportunity to review the certification information, discuss the requirements, and ask questions regarding curriculum alignment, instructional

planning, and compliance with state standards. After review, Vice President, Todd Malone, made a motion to approve TEKS certification for Panola Schools. Alan Smith seconded the motion. Vice President, Todd Malone and board members Jim Holder, Glenda Clabaugh, and Alan Smith voted in favor. There were no objections, and the motion carried unanimously.

- i. Bud Worley presented information to the Board regarding the need to replace one of the older HVAC units at the Panola Charter School campus. Bud Worley explained that the unit, a 20-ton HVAC unit, stopped working approximately two weeks prior and will need to be replaced. Bud Worley reported that A/C Mechanical provided a quote in the amount of \$34,500 for the purchase and installation of a new HVAC unit. The Board discussed the need for replacement, the quoted cost, and the option to approve the expense for the new unit and installation. After discussion, Jim Holder made a motion to approve Panola Schools to pay up to \$34,500 for the purchase and installation of a new 20-ton HVAC unit at the Panola Charter School campus. Vice President, Todd Malone, seconded the motion. Vice President, Todd Malone and board members Jim Holder, Glenda Clabaugh, and Alan Smith voted in favor. There were no objections, and the motion carried unanimously.
 - j. Bud Worley presented the recommendation to hire Stephanie Davidson as a teacher at the TECHS campus. The Board discussed the recommendation and the conditions related to the position. It was noted that Stephanie Davidson may serve as a teacher at the TECHS campus; however, she may not serve as a STAAR testing facilitator or STAAR testing monitor. After discussion, Vice President, Todd Malone, made a motion to approve the hiring of Stephanie Davidson as a teacher at the TECHS campus with the stated restriction that she may not serve as a STAAR testing facilitator or monitor. The motion was seconded by Jim Holder. Vice President, Todd Malone and board members Jim Holder, Glenda Clabaugh, and Alan Smith voted in favor. There were no objections, and the motion carried unanimously.
 - k. Bud Worley presented the recommendation to hire Kathryn Schendel as a full-time Campus Aide at the PCS campus and Emily Simmons as a part-time remote assistant for the Academic Advisor position. The Board discussed the recommendations and the staffing needs for each position. After discussion, Glenda Clabaugh made a motion to approve the hiring of Kathryn Schendel as a full-time Campus Aide at PCS and Emily Simmons as a part-time remote assistant for the Academic Advisor position. Alan Smith seconded the motion. Vice President, Todd Malone and board members Jim Holder, Glenda Clabaugh, and Alan Smith voted in favor. There were no objections, and the motion carried unanimously.
- V. There was an Executive Session at 6:12 p.m. The Executive Session ended at 6:23 p.m.

- VI. Date and Time of the next meeting for the Board of Directors of Panola Charter Schools:
 - a. Monday, July 20, 2026, at 5:30 p.m.

- VII. Adjournment was at 6:28 p.m.

Signature _____ Date _____