

**Minutes of Regular Board Meeting
of the Panola Charter School**

Board of Directors

October 20, 2025

5:30 p.m.

Panola Charter School

1110 FM 10

Carthage, TX 75633

- I. The meeting was called to order by President, Carlton Shamburger at 5:35 p.m. on Monday, October 20, 2025. Those present were President Carlton Shamburger, Vice-President, Todd Malone, Secretary Martin Clark, Sr., and board members Jim Holder, Alan Smith, and Mark Baisden. Others present were CEO Charles “Bud” Worley, and Business Manager Rhory Howell. Those not present, Glenda Clabaugh.
- II. An invocation was given by Jim Holder and pledge to the American and Texas Flags by Martin Clark, Sr.
- III. Consent Agenda:
 - a. Bud Worley reported as of October 20, 2025, we have a total of 175 students enrolled in this semester. Panola Charter has 30 students, TECHS has 93 students, and PECHS has 52 students.
 - b. Rhory Howell handed out the Expense report for review.
- IV. Action Items:
 - a. The minutes were read from the previous meeting held on September 22, 2025. Todd Malone made a motion to approve the minutes. Mark Baisden seconded the motion. Vice-President Todd Malone, Secretary Martin Clark, Sr., and board members Jim Holder, Alan Smith, and Mark Baisden voted in favor. There were no objections, and the motion carried unanimously.
 - b. Consideration and board action to realign the board was tabled until the next scheduled board meeting.
 - c. Rhory Howell informed the board that electronic signatures for checks will be an available option in Ascender. No action was required at this time; however, she wanted to notify the board for any future discussions that may be needed once the transition from QuickBooks to Ascender has been completed.
 - d. Consideration and board action to establish a bank account for the activity funds for Panola Charter School was presented. Authorized signees will be Keith Koonce, Rhory Howell, and Charles “Bud” Worley. Jim Holder made a motion to approve the establishment of the bank account, and Mark Baisden seconded the motion. Vice-President Todd Malone, Secretary Martin Clark, Sr., and board members Jim Holder, Alan Smith, and Mark Baisden voted in favor. There were no objections, and the motion carried unanimously.
 - e. Consideration and board action to establish a bank account for the activity funds for Texas Early College High School was presented. Authorized signees will be

Robert “Bob” Garcia, Rhory Howell, and Charles “Bud” Worley. Vice-President, Todd Malone made a motion to approve the establishment of the bank account, and Secretary Martin Clark, Sr. seconded the motion. Vice-President Todd Malone, Secretary Martin Clark, Sr., and board members Jim Holder, Alan Smith, and Mark Baisden voted in favor. There were no objections, and the motion carried unanimously

- f. Consideration and board action to establish a bank account for the activity funds for Panola Early College High School was presented. Authorized signees will be Bryan Tarjick, Rhory Howell, and Charles “Bud” Worley. Alan Smith made a motion to approve the establishment of the bank account, and Vice-President, Todd Malone seconded the motion. Vice-President, Todd Malone, Secretary Martin Clark, Sr., and board members Jim Holder, Alan Smith, and Mark Baisden voted in favor. There were no objections, and the motion carried unanimously
 - g. Bud Worley submitted the Emergency Operation Plan and Active Threat for Schools Annex to Texas School Safety Center for the 2025-2026 school year. It was reported that the submission was approved by Texas School Safety Center. This item was presented for informational purposes only. No board action was required.
- V. There was no Executive session.
 - VI. Date and Time of the next meeting for the Board of Directors of Panola Charter Schools:
 - a. Monday, November 17, 2025, at 5:30 p.m.
 - VII. Adjournment was at 5:51 p.m.