

# Panola Schools District

REQUEST FOR OFFICIAL TRANSCRIPT

**Panola Charter High School**  
**Panola Early College High School**  
**Texas Early College High School**

**Please Print All Information:**

Name Student Used in School \_\_\_\_\_

Social Security # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month      Day      Year

Year of Graduation \_\_\_\_\_ or Last Year of Attendance \_\_\_\_\_

Transcript Requested by:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Ph # \_\_\_\_\_

Number of Copies Requested \_\_\_\_\_

Please Initial in Appropriate Box:

- I will take transcript with me
- Please mail

**College / University Name & Mailing Address:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Requestor \_\_\_\_\_

Date of Request \_\_\_\_\_

**Upon completion, please bring the form or mail/Email/fax to:**

Panola Charter School  
1110 FM 10 / P.O. Box 610  
Carthage, TX 75633  
Ph. (903) 503-7784  
Fax. (903) 694-2208

**Thresa White – [thresa@panolaschools.net](mailto:thresa@panolaschools.net)**

**\* Please allow 3-5 business days to process request. \***